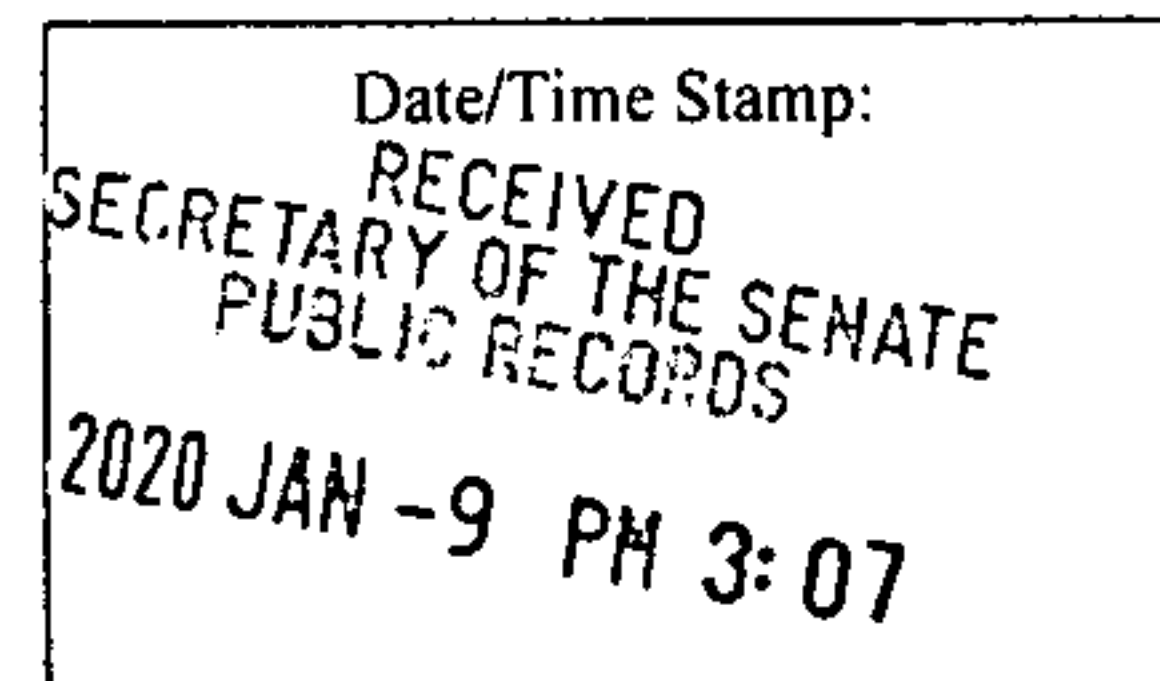


# Employee Post-Travel Disclosure of Travel Expenses

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**



In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): The Aspen Institute Inc. (Socrates Program) ("AISP")

Travel date(s): December 13-15, 2019

Name of accompanying family member (if any): \_\_\_\_\_

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input checked="" type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount	\$78	\$234	\$142	\$141 per day for conference room fees (includes meeting facilities, set up/take down, cleaning)

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Participated in a Socrates Seminar to discuss leadership, responsible governance, and the role of Congress at the Aspen Institute's Wye River Campus in Maryland.

1-9-19 Michael P. Perkins Michael P. Perkins  
(Date) (Printed name of traveler) (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

1-9-19  
(Date)

[Signature]  
(Signature of Supervising Senator/Officer)

**EMPLOYEE PRE-TRAVEL AUTHORIZATION**

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC NOV14'19pm 3:03

Michael D. Perkins

Name of Traveler: \_\_\_\_\_

Employing Office/Committee: Senate Judiciary CommitteePrivate Sponsor(s) (list all): The Aspen Institute Inc. (Socrates Program) ("AISP")Travel date(s): December 13-15, 2019*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*Destination(s): Queenstown, Maryland

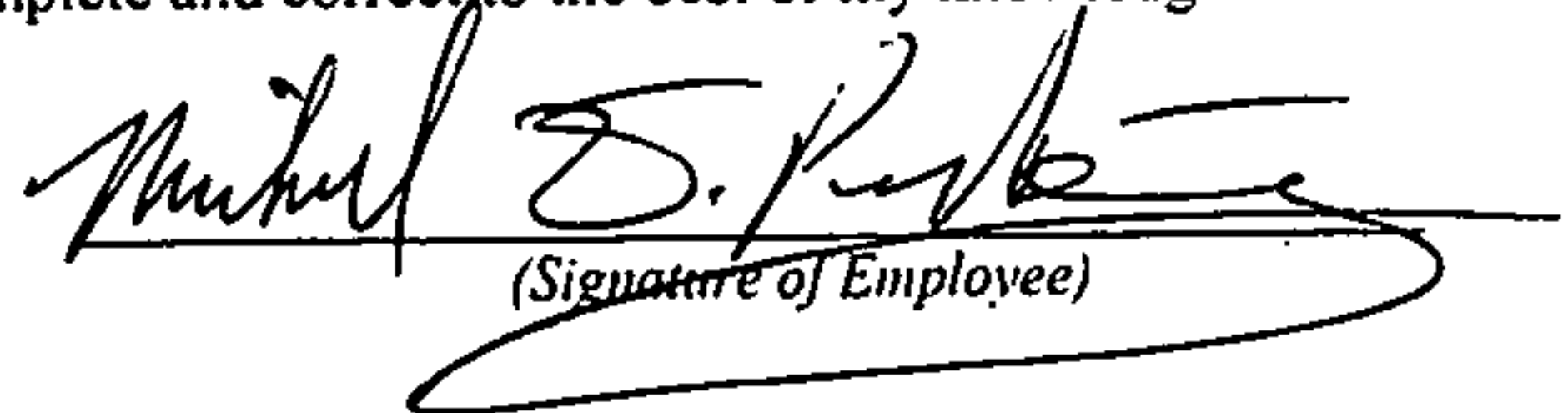
Explain how this trip is specifically connected to the traveler's official or representational duties:

As a Legislative Aide Chairman Graham, I must build strong bipartisan and bicameral relationships to achieve the Chairman's goals. My duties include grant accountability of the Department of Justice while aiding two senior counsels on matters including: Data privacy, Criminal Justice Reform, and the Opioid Crisis, to name a few issues. This trip connects me with other staffers that represent the next generation of leaders in Congress, and I am honored to be a part of this group that will be discussing the history and future of Congress.

Name of accompanying family member (if any): N/ARelationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

11/14/19  
 (Date)

  
 (Signature of Employee)

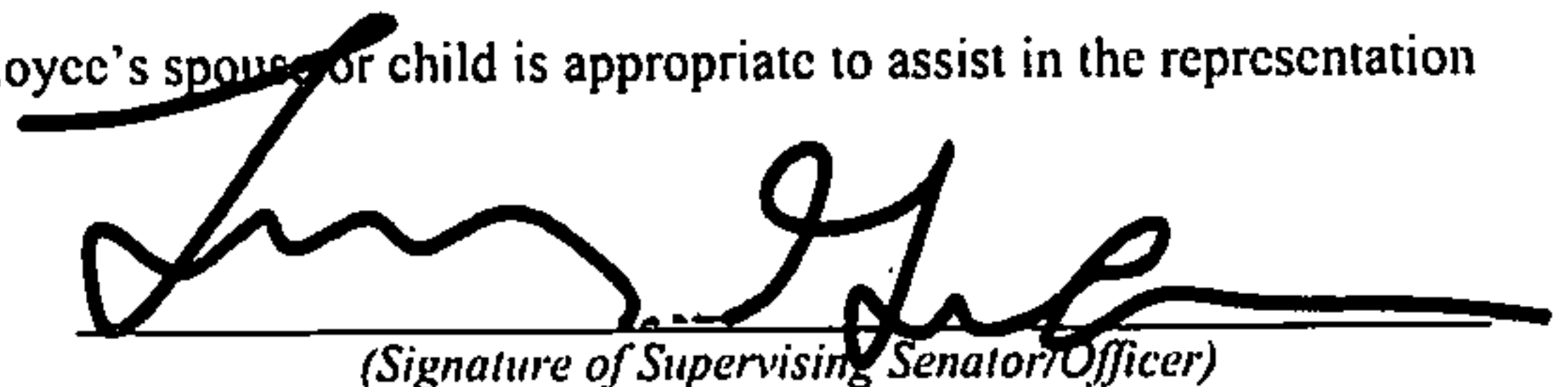
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Chairman Graham/Senate Judiciary Committee Michael D. Perkins  
 I, \_\_\_\_\_ hereby authorize \_\_\_\_\_  
 (Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

11/14/19  
 (Date)

  
 (Signature of Supervising Senator/Officer)



We are pleased to invite you to participate in the Emerging Governance Leaders Seminar Series at the Aspen Institute Wye Campus located in Queenstown, Maryland from December 13-15, 2019.

This seminar is designed for the educational benefit of a bipartisan, bicameral group of Congressional staff focusing on the foundations of Congress and its role in the nation's governance. Our purpose is education, not advocacy. In order to participate, you will need to submit the requisite travel forms to the Ethics Committee and secure approval. Attached to this email, you will find the ethics packet which contains the (1) completed primary trip sponsor form and (2) the program agenda.


Here are a few additional items to facilitate your planning:

**Lodging** – participants will all be staying at the Aspen Institute’s Wye River Conference Center in Queenstown, Maryland.

**Seminar materials** – the seminar readings (PDFs), schedule, and arrival details will be sent to you approximately 2-3 weeks before the seminar. Note: a summary of the seminar topic and moderator biography are attached.

**If you have any questions, please feel free to call Socrates Program Coordinator, Carly Raizon at 202-736-3843.**

Kind Regards,



**Cordell Carter, II | The Aspen Institute**  
**Director, Socrates Program**  
 2300 N St. NW, Suite 700  
 Washington, DC 20037  
 (202)736-2922



## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- 
1. Sponsor(s) of the trip (please list all sponsors): The Aspen Institute Inc. (Socrates Program) ("AISP")
  2. Description of the trip: The AISP is sponsoring a Socrates seminar to discuss leadership, responsible governance and the role of Congress.
  3. Dates of travel: December 13-15, 2019
  4. Place of travel: Queenstown, Maryland
  5. Name and title of Senate invitees: See attached.
  6. I *certify* that the trip fits one of the following categories:
    - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
    - ~~OR~~
    - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
  7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

~~AND~~

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
  8. I *certify* that:
    - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
    - ~~AND~~
    - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

☐ 1  
☐ 2  
☐ 3  
☐ 4  
☐ 5  
☐ 6  
☐ 7  
☐ 8  
☐ 9  
☐ 10  
☐ 11  
☐ 12

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

— OR —

**OR**

**USE ONLY IF YOU CHECKED QUESTION 9(B)**

---

---

---

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

**Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

**Briefly describe each sponsor's prior history of sponsoring congressional trips:**

Private Sponsor Certification - Page 2 of 4

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The Aspen Institute organizes numerous educational activities, including briefings, roundtables, forums and conferences for a diverse range of attendees including federal and state policymakers, business and organization leaders, members of the press and the general public. (See attached Appendix.)

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$78 for bus	\$234 (\$117 per night)	\$142	\$141 for conference room fees (includes meeting facilities, set up/take down, cleaning)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

B) The trip involves an event that is organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The conference center is close to Washington, DC, which provides for ease of travel for participants and moderator(s).

19. Name and location of hotel or other lodging facility:

Wye River Conference Center, 600 Aspen Dr, Queenstown, MD 21658

20. Reason(s) for selecting hotel or other lodging facility:

The conference center has sufficient meeting space and lodging to support off-the-record, non-partisan exchanges of ideas and professional learning. The Aspen Institute owns the Wye River Conference Center property.









- "Mr. Smith Goes To Washington" movie clip. 1939
- "Charlie Wilson's War" movie clip. 2007

Morning Break  
*River House Break Room*

Working Lunch with Discussion of Seminar Session I  
Conversation will consider the evolution of Congress and  
what it means to represent constituents and communities.  
*River House Dining Room*

- Davidson Oleszek, Lee, and Schickler. "Congress as Institution," *Congress and Its Members*
- Barbara Sinclair, "Assessing Unorthodox Lawmaking," *Unorthodox Lawmaking*

- Kevin Kosar and various authors, "Restoring Congress as the First Branch." R Street Policy Study No. 50
- Colleen Shogan, "The Knowledge Culture of Congress," *Leg Branch Blog*
- Matthew Glassman, "Why Congress Doesn't Always Do The Right Thing." *New York Times*

- Samantha McDonald, "Staff Perspectives on the State of Constituent Correspondence in the U.S. Congress," *Leg Branch Blog*
- Lorelei Kelley and Robert Bjarnason, "Our Modern Congress Doesn't Understand 21st Century Technology," *TechCrunch*, March 6, 2018



*Partisanship and Policymaking*

- Sarah Binder, "Legislating in Polarized Times,"  
*Congress Reconsidered*

2:30 p.m. – 2:45 p.m.

Afternoon Break .  
*River House Break Room*

4:30 p.m. – 6:30 p.m.

**Historical Tour of Wye**

The Aspen Institute Wye campus is a site imbued with historical moments in American political discourse and policy decisions – from early days as the home of William Paca, a signer of the Declaration of Independence and the third governor of Maryland, to more recent moments as the site for negotiations between Israel and the Palestine Authority. This historical tour will connect the seminar to place and embody the rich history of American discourse and governing in Washington and beyond.

*Wye Campus*

7:00 p.m. – 8:30 p.m.

**Working Dinner with Discussion of Seminar Session II**

Conversation will consider the governance challenges of Congress, exploring what resources and knowledge inform Congress and how technology and changing norms of representation are affecting governance.

*River House Dining Room*

8:45 p.m. – 10:00 p.m.

**Fireside Chat**

*"Life & Lessons in Congress"*

A conversation with **William Hoagland**, Bipartisan Policy Center Senior Vice President and **Lorelei Kelly**, Fellow-In-Residence at the Georgetown University Beeck Center for Social Impact + Innovation

Conversation will cover the personal and professional realities of pursuing a career as a congressional staffer and juxtapose them with the larger implications of representing congress, focusing on how congress's role as the interlocutor of the American people, particularly in the digital age, is evolving, and with it the roles and responsibilities of its staff.

Moderated by **Cordell Carter**, Socrates Program Director  
*River House Library*

## 7:45 a.m. - 9:00 a.m.

**9:00 a.m. – 12:00 p.m.**

*River House Main Conference Room*

### What's Working Well and What Isn't

- ## Reform Proposals

- 10:30 a.m. – 10:45 a.m.

12:00 p.m.

12:00 p.m. – 1:00 p.m.

Working Lunch with Discussion of Seminar Session III  
Conversation will consider the Articles 1 and 2 of the Constitution, and how foundations of the U.S. government inform and influence the role of Congress today.

*River House Dining Room* ·

1:00 p.m.

## Shuttle departs for Capitol Hill

2:30 pm

### Shuttle drops off participants



**#5. Name and titles of Senate invitees.**

## Daniel Boatright

Investigative Council

Senator Charles Grassley

**Committee on Finance, Oversight, and Investigations**

**Dario Camacho**

Investigative Council

Senator Charles Grassley

**Committee on Finance, Oversight, and Investigations**

**Kensey Finnegan**

**Legislative Correspondent**

Office of Senator Lisa Murkowski

**Janessa Lopez**

**Legislative Aide**

Office of Senator Robert Portman

## Michael Perkins

**Legislative Aide**

**Chairman Lindsey Graham**

Judiciary Committee

## Diala Qasam

**Staff Assistant and Legislative Aide**

Office of Senator Amy Klobuchar

**Valeria Sandoval**

**Legislative Correspondent**

Office of Senator Mark R Warner

00  
01  
02  
03  
04  
05  
06  
07  
08  
09  
10  
11  
12  
13  
14